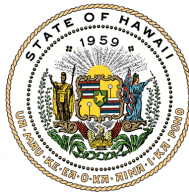


JOSH GREEN, M.D.  
GOVERNOR  
KE KIA'ĀINA



JORDAN LOWE  
DIRECTOR

MICHAEL VINCENT  
Deputy Director  
Administration

STATE OF HAWAII | KA MOKU'ĀINA O HAWAII  
**DEPARTMENT OF LAW ENFORCEMENT**

*Ka 'Oihana Ho'okō Kānāwai*

715 South King Street  
Honolulu, Hawaii 96813

JARED K. REDULLA  
Deputy Director  
Law Enforcement

SYLVIA LUKE  
LT GOVERNOR  
KE KE'ENA

## **SPECIFICATIONS FURNISH AND INSTALL MARKINGS/DECALS FOR LAW ENFORCEMENT VEHICLES AND VESSELS**

### **1. SCOPE OF WORK**

The Department of Law Enforcement (DLE or Department) is seeking qualified contractors to furnish and install DLE specified markings and decals on DLE law enforcement fleet vehicles, watercraft that would include boats and personal watercraft, and all-terrain vehicles (collectively "vehicles"). The Contractor shall be responsible for providing and installing the decals onto both new vehicles and vehicles that require partial or full replacement of decals.

Work to be on an as-needed, as-required basis.

Price quotes will be based on the following possible services and can be a set price or include a range with explanation of associated work for prices within the range:

- Installation on new motor vehicles that may come from the dealer or an upfitter without decals;
- Removal of all existing decals from a motor vehicle to be replaced with the new decals;
- Removal of part of existing decals from a motor vehicle to be replaced with the new decals; and
- Removal of all or part of existing decals from a boat, personal watercraft, or all-terrain vehicle to be replaced with the new decals. The full extent of replacing decals on the all-terrain vehicle may be minimal.

### **2. CONTRACT TERM**

The initial contract term shall commence upon award of the contract and continue through June 30, 2026. The DLE reserves the right to renew the contract for three (3) additional one-year periods contingent upon funding and pricing approval.

# **SPECIFICATIONS: FURNISH AND INSTALL MARKINGS/DECALS FOR LAW ENFORCEMENT VEHICLES AND VESSELS**

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## **3. CONTRACTOR LOCATION**

The Contractor must be able to perform work in all counties of the State including the islands of Oahu, which will have the vast majority of work, Kauai, Maui, and Hawaii (Hilo and Kona sides). Locations or ability to conduct work on neighbor islands is essential in considering the award of this contract. Proximity to vehicles and DLE operations will ensure minimal time required to transport vehicles to and from the Contractor's location(s).

## **4. DECALS**

The decals provided by the Contractor shall be of the same size, lettering style, design, and colors as those currently installed on the DLE's law enforcement fleet vehicles currently in the Harbor Patrol section in Honolulu and vehicles that are currently in upfitting. See attached photos and measurements for motor vehicles. Contractor will work with DLE to establish the final size of decals used on DLE boats, personal watercraft, and all-terrain vehicles which will vary according to the surface and placement.

Visible differences, if any, between the decals currently in use and the markings provided by the Contractor must be minimal and approved by the DLE prior to installation.

The decals currently installed on the DLE fleet vehicles are fabricated using 3M Brand Scotchlite 680 Series reflective sheeting with removable adhesive with a minimum 5-year durability printed with solvent ink with UV laminate. Most of the decals are reflective and the intent is to maximize reflective properties for visibility. It is the DLE's intention to maintain this standard with respects to the decals style, clarity, and visibility.

The Contractor shall produce decals using this material, or equivalent material, along with the latest technology and the most advanced finishing processes as recommended by the manufacturer for such an application.

The use of vehicle decal materials prone to or known to blister, peel, crack, craze, shrink, discolor, fade, or otherwise change in appearance or function shall not be acceptable.

## **5. BRAND NAME "OR EQUAL" REQUIREMENTS**

If an equal product/brand is offered, it must meet or exceed the requirements and specifications of the 3M Scotchlite 680 Series brand to be considered.

All bidders submitting "or equal" products shall include plans, designs, specifications, and cut sheets with the bid document. Any exceptions must be clearly documented.

## **SPECIFICATIONS: FURNISH AND INSTALL MARKINGS/DECALS FOR LAW ENFORCEMENT VEHICLES AND VESSELS**

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The DLE reserves the right to determine the acceptability of any item offered in response to this request.

Brand Name or Equal specifications are for the purpose of describing the standard of quality, performance, and characteristics desired and are not intended to limit or restrict competition.

Bidder shall state products offered as part of the quote.

### **6. INSTALLATION**

Installation services performed under this contract will be on an "as needed" basis. The scheduling of the installation shall be coordinated between the DLE and an authorized contact of the Contractor's.

The Contractor shall agree to commence the installation work on each vehicle delivered to the Contractor's site by the DLE within (24) hours of the vehicle's arrival, providing it is not delivered on Friday, Saturday or Sunday. If delivered on Friday, Saturday, or Sunday, work can begin on Monday or the first official business day, whichever comes first.

The Contractor must securely affix all decals to the DLE's ]vehicles using the latest technology and shall be in conformance with and must meet or exceed any and all industry standards regarding such installations. The Contractor and its employees shall clearly exhibit experience in installation, expertise in craftsmanship and product knowledge when installing the decals and must have a minimum of five (5) years performing this service.

### **7. SECURITY**

The Contractor shall provide a secure, enclosed lot or garage for overnight storage. Facility should be equipped, if possible, with a security system to ensure the safety of the vehicles while at the Contractors' site.

The Contractor shall provide a secure method for storing the DLE's decals, which includes any computer files regardless of format and fabricated decals. Only the Contractor's authorized personnel shall have access to these items. Samples shall be provided to the DLE upon request.

The Bidder shall describe the security methods used in any quote.

## **SPECIFICATIONS: FURNISH AND INSTALL MARKINGS/DECALS FOR LAW ENFORCEMENT VEHICLES AND VESSELS**

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### **8. SET- UP FEES AND SPECIALTY ARTWORK**

An Adobe Illustrator (.ai) file of the DLE Sheriff Patch used in the design will be provided to the Contractor. Contractor will not change this design.

Contractor will be provided Crimestoppers decals from the county police department to be installed as part of the DLE decal installation with specific location to be determined. Contractor will not change this design.

Any and all costs incurred by the Contractor in association with the composition, set-up, fabrication and design of specialty artwork (including, but not limited to, State Seals, DLE badges, or other unique graphics that are not provided) and graphics produced for use on the DLE's vehicles under the terms and conditions of this contract, shall be listed on the price page as a one-time fee such a fee is applicable. The inclusion of such a fee will be taken into consideration of any award. Separate charges for these services, if any, shall not be submitted for payment by the Contractor at any other time during the contract.

In the event a DLE-approved size, type, kind, design, or color of decal becomes unavailable or is redesigned during the term of the contract, the Contractor and the DLE shall mutually agree upon a size, type, kind, design, color and cost of set-up and decal to replace the one that is no longer available or has been redesigned.

After award, the Contractor shall provide the DLE with two (2) usable, portable documented formatted (Adobe .PDF) files and two (2) usable adobe Illustrator (Adobe .ai) files of any and all specialty artwork and graphics produced for use on the DLE's vehicles under the terms and conditions of this contract. The files shall be provided to the DLE on either rewritable CD's or USB-integrated flash memory data storage devices. Any and all costs incurred by the Contractor with providing these files shall be included in the set-up fees. Separate charges shall not be submitted for payment at any other time during the contract unless requested by an authorized employee of the City.

### **9. PROPERTY RIGHTS**

The DLE shall be the sole owner of any and all specialty artwork, (including, but not limited to, State Seals, DLE badges, or other unique graphics) and graphics produced for use on the DLE's vehicles under the terms and conditions of this contract for which the DLE is charged.

Such specialty artwork owned by the DLE, shall not be reproduced, used or affixed onto any vehicle or object without the expressed written consent of the DLE.

## **SPECIFICATIONS: FURNISH AND INSTALL MARKINGS/DECALS FOR LAW ENFORCEMENT VEHICLES AND VESSELS**

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### **10. WARRANTY**

The Contractor shall honor the material manufacturer warranty, 3M Scotchlite, Brand Name or Equivalent, and submit a copy of the warranty with the quote package.

The Contractor shall warrant installation of the decals against any and all defects such as blistering, peeling, cracking, fading, discoloration, shrinkage or any change in the appearance or function of the decal. Warranty against these defects must be in effect for a period of three (3) years after installation.

If during the warranty period, the decal(s) show defects due to installation, the Contractor shall be responsible for the removal of the defective decal and reinstall a new, replacement decal of the same size, design and color at no charge to the DLE. Warranty work shall be scheduled within ten (10) working days after notification by the DLE of the defect and scheduled in a manner that is convenient to the DLE and the Contractor. The Contractor has two (2) business days after receipt of the vehicle to replace the decal(s).

### **11. SITE VISIT/INSPECTION OF DLE VEHICLE MARKINGS & DECALS**

All bidders are encouraged to conduct a site visit to examine, photograph and/or measure the existing markings and decals prior to the submission of their quotes. The boats, personal watercraft, and all-terrain vehicles will also be available for examination. Any bidder who fails to make such an examination shall do so at their own risk and shall not be granted relief due to errors, omissions, oversight, or lack of familiarity with the decals and vehicles.

Site visits can be scheduled by contacting the following and scheduling any site visit/inspection to occur no later than 48 hours prior to the submission deadline:

- Lt. Neal Miyasato at (808) 478-1815  
Or
- Sgt. Kawika Agpalsa at (808) 477-0043

### **12. PRICES AND PRICE ADJUSTMENT**

Prices quoted shall be firm for the initial contract period. After the initial contract period, prices may be increased only upon approval of a written request to the Contract Officer and based solely upon actual demonstrable increases in costs. The request must be received at least 60 days prior to the effective date and shall become effective only upon approval by the DLE. The increased contract unit price shall not apply to orders received by the Contractor prior to the effective date of the approved increased contract unit price. The DLE may cancel, without liability to either party, any portion of the

## **SPECIFICATIONS: FURNISH AND INSTALL MARKINGS/DECALS FOR LAW ENFORCEMENT VEHICLES AND VESSELS**

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contract affected by the requested increase and any materials, supplies or services undelivered at the time of such cancellation.

The request for a change in the unit price shall include as a minimum; (1) the cause for the adjustment; (2) proposed effective date; and, (3) the amount of the change requested with documentation to support the requested adjustment (i.e. appropriate Bureau of Labor Statistics, Consumer Price Index (CPI-U) change in manufacturer's price, etc.).

### **13. REFERENCES**

Bidder is to provide at least three (3) references and submit with the quote. References must be from clients for whom the company has done work within the past five (5) years. The references must be those for whom the bidder has provided decals and installation onto vehicles of similar size and scope as determined by the DLE. Upon request, Contractor may be asked to provide samples, prototype, or photographs of recent fabrications and/or installations. Submission of a bid or proposal constitutes permission for DLE to contact the references or any additional clients that may be identified during any interview of a provided reference.

### **14. INVOICING AND PAYMENT**

The Contractor shall submit an invoice upon completion of services performed in accordance with the contract prices set forth herein. Invoices must include, (1) date of service; (2) vehicle number serviced; (3) description of service completed. Invoices are to be sent via email to:

Thomas Yamamoto  
Fiscal Officer  
State of Hawai'i,  
Department of Law Enforcement  
715 S. King St, Room 500  
Honolulu, Hawaii 96813  
thomas.m.yamamoto@hawaii.gov

Electronic invoices must be in Microsoft Word or PDF form attached to the email.

### **15. QUALIFICATIONS OF CONTRACTOR**

Contractor must be licensed to perform work in Hawai'i, and be in compliance with all applicable laws through the Hawaii Compliance Express. More information regarding the Hawaii Compliance Express can be found at: <https://vendors.ehawaii.gov/hce/>.

**SPECIFICATIONS: FURNISH AND INSTALL MARKINGS/DECALS FOR LAW ENFORCEMENT VEHICLES AND VESSELS**

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The Contractor shall perform all specified work using properly trained, skilled, bonded, and licensed individuals supervised by the Contractor. The Contractor shall be licensed and bonded in the State of Hawai'i and shall have a minimum of five (5) years experience in this or in related fields.

The DLE reserves the right to reject bids, proposals, or quotes from any company not meeting the minimum qualifications. The bidder shall be a competent and experienced contractor with an established reputation within the community. The bidder shall have performed similar work for a minimum period of five (5) years. The three (3) references must be those for whom the bidder has provided installation of markings/decals on vehicles of similar scope as determined by the DLE.

## DLE MOTOR VEHICLE DECAL PLACEMENT



Measurement from patch to end of lines: **124"** on SUV. Length may vary depending on vehicle

13 7/8"

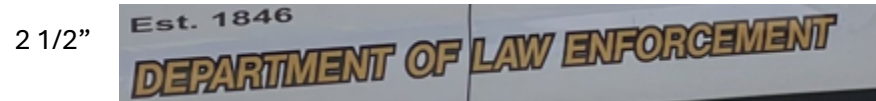


17"



8 5/8" **S H E R I F F**  
 7"    7 2/8"    6 1/2"    7 1/2"    2 7/8"    5 7/8"    5 7/8"

51"



2 1/2"

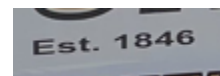
1 1/2"

2 7/8"



11"

1"







**SHERIFF**

Est. 1846

**DEPARTMENT OF LAW ENFORCEMENT**





**SHERIFF**

Est. 1846

**DEPARTMENT OF LAW ENFORCEMENT**



